

**GOVERNMENT OF TELANGANA
ABSTRACT**

Establishment - Finance Department – Permission to encashment of Earned Leave to Smt. M. Sujatha, Assistant Secretary to Government and Sri C.S.S. Someswarudu, Assistant Project Monitoring Officer, Finance Department - Orders - Issued.

FINANCE (OP.I) DEPARTMENT

G.O.RT.No. 13

**Dated: 05-01-2016
Read the following:-**

- 1.Cir.Memo.No.14781-C/278/FR.I/2011, Finance (FR.I) Department, dt.22.06.2011
- 2.Applications received from Smt. M. Sujatha, Assistant Secretary to Government and Sri C.S.S. Someswarudu, Assistant Project Monitoring Officer, Finance Department.

ORDER:

In terms of orders issued in the reference first read above, the following Officers of Finance Department are permitted to surrender Earned Leave as shown in the Annexure to this order.

1. Smt. M. Sujatha, Assistant Secretary to Government.
2. Sri C.S.S. Someswarudu, Assistant Project Monitoring Officer.
2. Certified that the encashment of earned leave now permitted for the financial year 2015-2016 has not been sanctioned and availed by the above Officers earlier.
3. Necessary entries have been made in the S.R. of the concerned.
4. The Finance (FC-Claims) Department shall draw and credit the amount to the Officers' bank account through ECS.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

**T. INDIRA
DEPUTY SECRETARY TO GOVERNMENT**

To
The Officers concerned.

Copy to:

The Finance (FC-Claims) Department.
The Deputy Pay and Accounts Officer, Secretariat Branch, Hyderabad.
SF/SC's.

//FORWARDED::BY ORDER//

SECTION OFFICER

(P.T.O)

ANNEXURE TO G.O.Rt.No 13 , FINANCE (OP.I) DEPARTMENT

DATED:05-01-2016.

Sl. No	Name and Designation	Surrender of leave availed previously		Surrender of leave availed now		Balance of EL as on 31.12 .2015	No. of days surrendered	Balance of Earned leave after encasement
		From	To	From	To			
1	Smt. M. Sujatha, Assistant Secretary to Government	02.01.2015	16.01.2015	01.01.2016	15.01.2016	292	15	277
2	Sri C.S.S. Someswarudu, Assistant Project Monitoring Officer	01.12.2014	15.12.2014	01.01.2016	15.01.2016	258	15	243

SECTION OFFICER